

## **CHANDLER'S FORD PARISH COUNCIL – COUNCIL MEETING**

**6 February 2012**

**St Martins Church Hall, Queens Road, Chandler's Ford**

**(7.00 pm – 8.33 pm)**

PRESENT: Councillors Mrs Atkinson (Chairman); Councillors Mrs Arnett, Boyes, Broadhurst, Bull, Cole, Davidovitz, Ms Grajewski, Ms Hodgson, Hosegood, Luffman, Olson, Pragnell and Streeter

Apologies for absence were received from Councillors Bicknell, Mrs Gault, Hughes, Mrs Roberts

In attendance: Stephen Mursell Parish Clerk and PCSO Andy Ritchie

There were two members of the public present.

### **223. DECLARATIONS OF INTEREST**

Cllr Bull made a declaration of interest as a committee member of the Chandler's Ford Central Club should any discussion take place on a notice board at the Central Precinct.

### **224. PUBLIC PARTICIPATION**

Members of the public present at the meeting were advised that they could address the Council.

### **225. CHAIRMAN'S REPORT**

The Chairman reported that since the last meeting she had nothing to report as she had been fully occupied with work matters and had not attended any meetings on behalf of the Parish Council

### **226. MINUTES OF MEETINGS**

It was AGREED that the minutes of the Parish Council meeting held on 9 January 2012 be signed by the Chairman as an accurate record.

It was AGREED to receive the minutes of the Policy and Finance meeting held on 16 January 2012 be signed by the Chairman as an accurate record.

It was AGREED to receive the minutes of the Planning, Highways and Licensing Committee meeting held on 17 November 2011.

It was AGREED to receive the minutes of the Planning, Highways and Licensing Committee meeting held on 19 January 2012.

## **227. MATTERS ARISING**

Cllr Grajewski stated her concern that the Parish Council was not being consulted on the proposed re-siting of the Household Waste Recycling Centre. Cllr Grajewski was concerned that Eastleigh Borough Council was committed to re-develop the existing Woodside Road site for housing development and the cost of building the new Waste Recycling Centre at the Freespace site would fall to the Borough Council as funding would not be received by Hampshire County Council. There were further concerns that traffic surveys and investigations in to the flora and fauna to the proposed site had yet to be carried out.

Members wished to have a full understanding of the issues arising from the proposed re-siting of the Household Waste Recycling Centre and the implications to the infrastructure and to Freespace should the re-siting of the facility take place.

It was AGREED that:

1)The Clerk would contact Mr Ramshaw, Head of Regeneration and Planning Policy, Eastleigh Borough Council, to a future Council meeting to brief members on the proposed re-siting of the Waste Recycling Centre.

The Chairman reported that a letter had been received from BernieTopham, Chief Executive of Eastleigh Borough Council, to discuss the Parish Council's intention to develop a Neighbourhood Plan for the parish. A meeting was to be arranged with Chair of Strategic Planning Committee and the Chairman to discuss this.

There were no matters arising from the Policy and Finance meeting held on 16 January 2012.

There were no matters arising from the Planning, Highways and Licensing meeting held on 17 November 2011.

There were no matters arising from the Planning, Highways and Licensing meeting held on 19 January 2012.

## **228. RECOMMENDATIONS FROM PLANNING, HIGHWAYS AND LICENSING COMMITTEE**

Cllr Cole wished to advise members that the Planning, Licensing and Highways Committee had drafted a Tree Policy for the Parish Council which was attached to the agenda.

Cllr Cole advised members that the draft policy reflected comments received by members and recommended that the Tree Policy be adopted by Council.

Members welcomed the draft policy and commented it reflected the Council's view that the existing tree stock across the parish should be protected unless diseased, dead or dangerous.

Members also enquired whether sufficient Tree Wardens were available to assist the Parish Council in supporting the Tree Policy and the Clerk advised that existing Tree Wardens were still willing to continue in their role and consideration should be given to recruiting additional Tree Wardens.

It was unanimously AGREED that:

- 1)The draft Tree Policy is adopted by the Parish Council
- 2)The Parish Council should seek additional Tree Wardens for the Parish Council

### **229. RECOMMENDATIONS FROM POLICY AND FINANCE COMMITTEE**

Cllr Olson advised members that a meeting had been held with representatives of Gardening Clubs to launch Chandler's Ford in Bloom. A further meeting is scheduled for 13 February.

It was AGREED that:

- 1)The Clerk would circulate to all members the draft application form and suggested categories and criteria for entry for the Chandler's Ford in Bloom competition.

### **230. UPDATE FROM THE ASSET TRANSFER AND MANAGEMENT TEAM**

As the Chairman of the Asset Team could not attend this meeting, Cllrs Pragnell and Streeter updated members with progress on discussions for the potential transfer of the Hiltingbury and Fryern recreation grounds to the Parish Council.

Members were advised that the initial figures provided of approx £50,000 for the annual cost of maintaining the Hiltingbury and Fryern recreation grounds had been revised by the Borough Council to approx £100,000 which appeared to be a more realistic figure. It was noted that a significant amount of work had been undertaken by Cllrs Pragnell and Streeter so far but there was more work to be carried out before a recommendation to the Parish Council to transfer the recreations grounds could be brought.

It was suggested that a similar process could be followed by the Parish Council for the consideration of the potential transfer of other assets. The Chairman asked for members to note the current progress that had been made and a recommendation would be made to the Parish Council in due course, once the process of due diligence had been completed.

### **231. UPDATE FROM STRATEGIC PLANNING COMMITTEE**

Cllr Davidovitz reported that the inaugural meeting of the committee had taken place and that the draft terms of reference of the committee previously agreed by the Parish Council on 9 January 2012 had been agreed.

Members had considered the respect roles of the committee together with the roles of the Planning Committee. It was considered that the Strategic Planning Committee would be responsible for the development of policies and once agreed the Planning Committee would be responsible for the implementation of those policies.

Members were of the opinion that the Strategic Planning Committee should also consider proposed developments in neighbouring Local Authorities and in particular should consider the potential impact of developments listed in the Test Valley Local Core Strategy document. Representations to Test Valley Borough Council following publication of the draft Core Strategy document are required by 17 February and members wished the Parish Council to comment on the potential impact of increased traffic volumes arising from the proposed development of land in North Baddesley and other proposed local development.

It was AGREED that:

1) The Strategic Planning Committee have devolved responsibility to make representation on the draft Local Plan to Test Valley Borough Council, subject to the final agreement of the Chair.

### **232. COMMUNITY SAFETY UPDATE**

The Chairman welcomed PCSO Ritchie to the meeting. PCSO Ritchie confirmed the priority policing areas in the parish were Hiltingbury recreation ground and Velmore and updated members on the current initiatives in those areas. Members welcomed the increased patrols in the Hiltingbury recreation ground area and noted the action being taken on reported cases of anti social behaviour in the Velmore area.

PCSO Ritchie also advised members of an increased level of anti social behaviour in the Westmoreland way area and updated members on the policing actions already taken to address these issues.

### **233. CORRESPONDENCE**

The Clerk updated members following his attendance at the Velmore Travel Plan open day with the initiatives that would be incorporated in to the Travel Plan. The Clerk would obtain copies of the Travel Plan packs to be available to members.

The Clerk advised members of the Queen's Diamond Jubilee Tree Planting

scheme being promoted by Hampshire County Council. An oak tree would be made available to participating organisations under this initiative.

It was AGREED that:

1)The Clerk would confirm to Hampshire County Council that they wish to participate in this scheme

The Clerk advised members that an officer of Eastleigh Borough Council had advised the Parish Council of verge damage in Hursley Road. Members were also aware of other instances of verge damage across the parish that needed to be pursued.

It was AGREED that:

1)Members would advise the Clerk of locations where verge damage has occurred and the Clerk would contact Eastleigh Borough Council for such damage to be made good

The Clerk advised members that the Older Persons Team at Hampshire County Council were seeking the assistance of organisations including Parish Councils to distribute information packs titled “Hitting Colder Spots” to the elderly and vulnerable in the community.

It was AGREED that:

1)The Clerk would contact Age Concern to agree the distribution of the “Hitting Colder Spots” packs to the elderly and vulnerable groups

### **234. FINANCE MATTERS**

The Clerk tabled a list of cheques drawn on the Council’s bank account for various expenditure items since the last Council meeting.

It was AGREED that:

1) The following cheques be endorsed

Cheque No	Net	VAT	Gross
100106 DFK Graphics <i>Posters</i>	<i>£215.00</i>	<i>£43.00</i>	<i>£258.00</i>
100107 Hiltonbury Farmhouse <i>Talent Show launch</i>			<i>£150.00</i>
100108 Toucan Design <i>Talent Show Artwork</i>			<i>£100.00</i>

100109 Hampshire County Council <i>NCCZ signs</i>	£55.00	£11.00	£66.00
100110 Solent Skip Hire <i>Skip Hire - Ramalley</i>	£124.14	£24.83	£149.00
100111 <i>S Mursell December Salary</i>			£931.64
100112 HMRC <i>Tax &amp; NI</i>			£651.14

Members were asked to authorise the following requests for payment:

ISL Solutions <i>Printer cartridge</i>			£48.00
Toucan Designs <i>CFPC Branding fee</i>			£200.00
<i>Hiltingbury Community Association Room hire deposit</i>			£60.00
Solent Skip Hire <i>Ramalley Skip Hire</i>			£149.00

The Clerk advised members that there was a balance at bank of £32,592.77 once all the cheques listed above were presented for payment at the bank.

### **233. MEMBERS QUESTIONS**

Cllr Pragnell requested an update from the Planning Committee following the work undertaken by members to monitor the state of repair of footpaths across the parish.

It was AGREED that:

- 1)An update would be made available to the Parish Council at the next meeting