

CHANDLER'S FORD PARISH COUNCIL
ASSET MANAGEMENT COMMITTEE

13 November 2017

Fryern Pavilion, Chandler's Ford 7.00 pm

PRESENT: Chairman Cllr Hughes; Councillors Atkinson, Aubry, Boyes Broadhurst (Vice Chairman), Foulds, Johnson, Luffman and Scott.

In attendance: Cllr Duguid, Duncan Murray (Parish Clerk), Tomor Beqo (Facilities Manager) and Phil Eades (Compliance Officer Operations)

Public Participation: There were no other members of the public present.

1. APOLOGIES

There were none.

2. DECLARATIONS OF INTEREST

None were made.

3. TO NOTE THE MINUTES OF THE COMMITTEE'S MEETING OF 2 OCTOBER 2017 PREVIOUSLY AGREED BY COUNCIL ON 30 OCTOBER 2017.

These were noted.

4. TO NOTE THE UPDATED ACTION LIST

The Clerk commented that the defibrillator at Fryern Pavilion was firmly fixed in place and plugged in and Funtasia was progressing. Members commented that if the signage was not forthcoming shortly then Warren should be bypassed. A question was asked about land transfers and the Clerk responded that he had eventually had a meeting with EBC's Local Area Manager for the Parish, another Member suggested that Hut Farm Place play area had a piece of equipment missing.

5. COMPLIANCE OFFICER'S AND FACILITIES MANAGER'S REPORTS

5.1. Update on PSS and most recent reports.

It was noted that the required checks had been undertaken, August's report was present, but September's was delayed due to the illness of the EBC officer responsible for it. But assurances had been received that the checks were being undertaken.

5.2. To note maintenance/contracted work undertaken/in progress:

The report was noted, with key points being the vandalism of the taps in the ladies' toilet at Fryern pavilion, which had been resolved and the walls/cupboards were drying out.

There had also been damage to one of the brick pillars at the entrance to Hiltisbury Pavilion, seemingly due to a car reversing into it, this had been re-secured using 3mm thick steel straps, securely screwed in on three sides, as a temporary repair, until the future of the building was known.

Anthony Clements started as a groundsman on 3rd October and Adrian Russell started on the 16th October. They are in the process of being trained in all aspects of the job role.

After attending a four-day course run by Sparsholt College on spraying pesticides, TB has passed PA1 & PA6A & PA6AW qualification.

Front door at Fryern Pavilion

A new keypad lock has been fitted on to the front door of Fryern Pavilion and will be operational from 13th November initially with a different code for each day of the week.

The Towrite is currently out of action due to the gear box being broken. At the present time; we are unable to confirm when this will be repaired. Confirmation has been received that the vehicle will be picked up for repair once the parts have been received. In the meantime, a van has been hired so that work can continue (DM's authorisation under Fin Reg 4.5)

Autumn/Winter tasks

The work on the football pitches has started – the last of the weed and feed has been used on Hiltingbury and Fryern pitches. Slitting has been done on a regular basis depending on weather conditions. Hedge cutting at Fryern is complete.

The Jubilee Garden has been tidied up and the beds have been reshaped.

Officers were still in the process of replacing the damaged plants which includes some lavender plants. Work on the wild flower meadows has started. Spraying has been completed at Fryern, Hiltingbury will be started shortly.

The attention was turning to Hiltingbury where hedge cutting has now commenced and will continue all around the recreation ground. The Sensory Garden work has been started.

An external contractor, with DM authorisation (Fin Reg 4.5), has been instructed to complete the hedge cutting at the Ashdown Road end they have cut back and reduced down to the chain-link fence height so the skate park and MUGA are visible from the road.

Members commented that Hiltingbury was showing signs of improvement although there were a few straggly bits left in the Ashdown Road hedge, and Fryern was looking amazing. A comment was also made to look at the Towrite gearbox casing before it went for repair to see if there were any signs of a casting flaw.

5.3. To note a report on incidents recorded.

There had been no incidents reported to the police.

- 6. HAVING RECEIVED THE LOCAL AREA COMMITTEE AGENDA FOR 15 NOVEMBER 2017 TO DISCUSS AND AGREE THE RFO'S RECOMMENDATION THAT, IF PLANNING CONSENT IS FORTHCOMING, TO HOLD AN EXTRAORDINARY FULL COUNCIL MEETING AT THE EARLIEST OPPORTUNITY (ON EITHER MONDAY 20 OR 27 NOVEMBER) TO DETERMINE WHETHER TO UNDERTAKE THE GAINING OF OTHER NECESSARY PERMISSIONS IN PROGRESSING THE PROJECT (AND, IF REQUIRED, TO MOVE THE POLICY AND FINANCE COMMITTEE MEETING SET FOR THE EVENING OF 20 NOVEMBER TO THE FOLLOWING MONDAY, 27 NOVEMBER).**

The Clerk briefed Members as per the briefing note and following discussion it was agreed by Members that it would be best if the period of notice of the meeting was not too short and therefore the 27th November was proposed. It was also commented by Member that in terms of planning law, Members were not prejudging, rather waiting on any conditions that might be imposed outside of the Planning Officer's report.

7. TO DISCUSS AND AGREE WHETHER A 2-STRIP CRICKET WICKET IS FEASIBLE AT FRYERN RECREATION GROUND, THE OUTLINE OPTIONS FOR CREATING ONE, THE TIMESCALE, AND THE RISK MANAGEMENT STEPS THAT WOULD NEED TO BE TAKEN TO PROTECT THE PUBLIC USING THE FOOTPATHS AND PLAY AREA (I.E. SAFETY NETTING ETC).

The Clerk briefed Members that a two-wicket strip might be possible to fit in and that there were options for construction. However, he cautioned that there would be significant Health and Safety issues to manage as well.

Members discussed the issues and the main comment was that a two-wicket strip would be wholly inadequate and create significant down-time for the wickets to recover after matches to ensure that they were safe and had an even bounce. There was agreement that a single artificial wicket would work at a cost of about £20,000, however that would still bring the other issues with it. It was agreed to keep the possibility on a back-burner, but there was also a suggestion of looking for an empty field that might be suitable to lease.

8. MATTERS TO BE TAKEN FORWARD TO THE COMMITTEE'S NEXT AGENDA.

The local schools' Christmas Lantern Parade and evening was requested to be progressed if Rotary were wanting to organise it, and it was confirmed that there was a budgetary amount set aside for materials for the children's lanterns.

The next scheduled meeting was confirmed as 7.00pm on 4 December 2017 at the Fryern Pavilion, however a Member enquired as to whether it was necessary to have another meeting within 3-weeks, so it was decided to cancel that meeting date. That being the conclusion of business the meeting was closed at 8.10pm.

Chairman.....