

CHANDLER'S FORD PARISH COUNCIL – POLICY AND FINANCE COMMITTEE

18 January 2016 7.00pm

MEETING ROOM Fryern Pavilion, Fryern Recreation Ground

COUNCILLORS PRESENT: Councillors, Grajewski (Chairman) Atkinson, Boyes, Broadhurst, Cox (Vice Chairman), Duguid, Luffman, Johnson and Pragnell.

In Attendance: Duncan Murray (Parish Clerk) and Cllr Foulds.

Public Participation:

There was one member of the public present Mr Hitchmough.

1. APOLOGIES

There were none.

2. DECLARATIONS OF INTEREST

No declarations of interest were made.

3. TO RECEIVE A PRESENTATION FROM THE CHANDLER'S FORD FIRST RESPONDERS FOR GRANT FUNDING.

The Chairman welcomed Mr Hitchmough who gave a presentation on the work and role of the volunteers in the Chandler's Ford First Responders group. He talked about how they assist ambulance crews by reaching critical patients as quickly as possible before ambulances stationed at hospitals are able to reach the person in need. First Responders attend life threatening incidents such as heart attacks and stroke and can administer oxygen or utilise their own defibrillators. Each of the volunteers in the Chandler's Ford group has their own emergency kit and gives a minimum of five hours a week, some much more.

He also spoke about the fact that whilst ambulance crews will replace their used bandages etc they won't replace defibrillator pads, which also have a limited stored lifespan.

He informed Members that the reason the group had put in an application was to seek help in raising funds of £10,000 for their own 2-door, liveried class B vehicle, under 4 years old, that would enable them to be more visible when out on calls. Importantly it would also make it possible to carry nitrous oxide so that they could provide pain relief when necessary. They were not able to use the gas at the moment as vehicles have to be adapted to carry it.

Members asked questions about running costs, the use of blue strobes and what were the peak hours for calls and whether they were looking to purchase or lease. It was also suggested that they might want to look at a van as the VAT would be recoverable.

4. TO DETERMINE WHAT GRANT FUNDING (IF AVAILABLE) COULD BE MADE TO THE FIRST RESPONDERS.

The Chairman asked what funding might be available and the Clerk said that £3,000 could be made available. With no request for a debate and after proposal by Cllr Luffman and seconding by Cllr Atkinson and on a show of hands a grant of £1,500 was AGREED with provision for up to a further £1,500 to be made available if at the end of the financial year

no further grants had been made and the First Responders had not raise the £10,000 they needed

5. TO NOTE THE MINUTES OF THE MINUTES OF PREVIOUS MEETING HELD 30 NOVEMBER 2015 AND PREVIOUSLY AGREED AT THE FULL COUNCIL MEETING OF 14 DECEMBER 2015.

Members noted the minutes.

6. MATTERS FOR RESOLUTION

- a) **To discuss and agree whether to take up free HALC membership desktop H&S advice with a view to potentially outsourcing as a small contract for services.**

The Clerk mentioned that this would be the first stage to check the Health and Safety status of the Council and seek advice on how to best arrange the situation of complying with the needs of the nominated Safety Officer. Following proposal by Cllr Broadhurst and seconding by Cllr Pragnell and on a show of hands the Clerk was authorised to undertake initial work and bring proposals back to the committee.

- b) **To agree the agenda for the Lord Lieutenant's visit**

Cllr Atkinson suggested that she be authorised to liaise with the Clerk over the details for the day and that it would be good if the visit was at a convenient time for the Fryern School perhaps 11.30am. Suggestions for the list of invitees included the Mayor, the MP and the manager of Waitrose. Suggestions were asked to be forwarded to the Clerk by Thursday so that invitations could be sent out as soon as possible. It was agreed a buffet could be provided and authorised under Financial Regulation 4.1. A replacement for the broken off tree was discussed and a large shrub such as a variegated holly was agreed as a possibility. The Clerk was asked to liaise with the grounds staff and organise a suitable plant in time for the visit.

- c) **To discuss and agree whether the Fryern Funtasia should proceed this year, whether the FCA or Parish Council should organise the event and if the FCA organise it the transfer of the restricted Events Fund to the FCA**

Members discussed that there was a lot to be done and agreed that the FCA as a fledgling organisation did not have the capacity to deliver Funtasia. The time commitment required to deliver the event was acknowledged as being significant. It was decided to defer any decision to the Full Council meeting on 25 January to give time to find out from Cllr Hughes what progress he had made and that there were adequate resources available to deliver the event within the timescale available.

5. TO NOTE THE FINANCIAL REPORTS:

- i. **SAGE current account reconciliations from 20 November to 18 December 2015 (most recent bank statement).**

This was noted.

- ii. **To note the VAT return to 30 November 2015 with a £42,438.69 reclaim, third quarter Profit & Loss, Balance Sheet, Budget Report and to note the anticipated figure for the retention in the asset fund.**

This was noted.

- iii. **To note the draft budget for the Council's core commitments and potential grant budget, to note the final tax base figures and to consider whether a 2% increase in the precept to fund additional youth services should be made along with any other additions.**

Members discussed the 3 options put forwards by the Clerk from earlier requests or suggestions made by committees and the potential lead-in time required for a new youth service at Fryern. Members also considered the reserve levels and the need for adequate reserves to fund projected projects rather than have spikes in the Precept.

Following proposal by Cllr Atkinson and seconding by Cllr Luffman it was AGREED on a show of hands that a budget with no increase in the Council Tax of £50.27 for a Band D dwelling be taken forward to Full Council for consideration.

- iv. **To agree the payments made from the SAGE payment summary and to authorise payments due, to sign cheques.**

Following proposal by Cllr Atkinson and seconding by Cllr Grajewski and on a show of hands the payments were AGREED.

7. TO MATTERS TO BE TAKEN TO THE COMMITTEE'S NEXT AGENDA.

No items were asked to be taken forwards.

8. DATE AND TIME OF NEXT MEETING

Agreed as 7.00pm 15 February 2016, Fryern Pavilion, Greenways.

That being all the business the meeting closed at 8.50 pm.

Chairman.....