

CHANDLER'S FORD PARISH COUNCIL – COUNCIL MEETING

15 APRIL 2013

St Boniface Church, Hursley Road, Chandler's Ford

(7.00 pm – 8.34 pm)

PRESENT: Councillors Mrs Atkinson (Chairman); Councillors Bicknell, Boyes, Broadhurst, Bull, Coles, Davidovitz, Ms Gault, Ms Grajewski, Ms Hodgson, Hughes, Luffman, Olson, Pragnell and Streeter

Apologies for absence were received from Councillors Ms Oldham-Arnett, Hosegood and Roberts

In attendance: Stephen Mursell Parish Clerk

There was one member of the public present.

364. DECLARATIONS OF INTEREST

No members stated a declaration of interest in respect of agenda items.

365. PUBLIC PARTICIPATION

The member of the public present at the meeting was advised that he could address the Council.

366. CHAIRMAN'S REPORT

As the Chairman was absent at the last meeting her report covers the period from 21st January. The Chairman has attended various meetings in her capacity as a trustee of the Velmore Community Association and also various meetings of the Asset Transfer group.

The Chairman had also attended a meeting of the Youth Council at St Swithun Wells School and the Annual General Meeting of the Street Pastors. Centre Stage Productions had also invited the Chairman to attend a performance of Cats which the cast performed extremely well.

The Chairman was delighted to be invited to present awards to PCSOs at the passing out ceremony at Netley Abbey and advised members that one of PCSOs will join the team in Chandler's Ford.

367. ELECTION OF CHAIRMAN

The Chairman handed over the chairmanship of the meeting to Cllr Olson who advised members that that there was one nomination received for the position of Chairman, Cllr

Atkinson who had been nominated by Cllr Olson and seconded by Cllr Davidovitz. As no other nominations had been received members approved the appointment.

It was AGREED that:

1) Cllr Atkinson is elected as Chairman of Chandler's Ford Parish Council for the year 2013/14

368. ELECTION OF VICE-ELECTION

Cllr Olson then handed over the chairmanship of the meeting to Cllr Atkinson. Cllr Atkinson advised members that Cllr Olson had indicated that he wished to stand down from the position of Vice Chairman and that one nomination had been received for the position of Vice Chairman. Cllr Boyes had been nominated by Cllr Hughes and seconded by Cllr Atkinson. As no other nominations had been received members approved the appointment.

It was AGREED that:

1) Cllr Boyes is elected as Vice Chairman of Chandler's Ford Parish Council for the year 2013/14

Cllr Atkinson thanked Cllr Olson very much for the support and advice he had given to Council during his 3 years in the office of vice-chairman.

369. MEMBERSHIP OF COMMITTEES

The Chairman advised members that they had an opportunity to consider their membership of the committees of the Parish Council and one member, Cllr Boyes, had requested to join the HR Committee. Members approved the request for Cllr Boyes to join the HR Committee.

It was AGREED that:

1)The Committee structure for the Parish Council 2013/14 be approved as contained in appendix A and that Cllr Boyes would join the HR Committee with immediate effect

370. MINUTES OF MEETINGS

Minutes of the Parish Council meeting held on 4 March 2013 were considered for accuracy. Cllr Bicknell wished to comment that in item 358 the Neighbourhood Planning meeting had been recorded as well attended whereas there were only 10 members of the public were present and he considered that the meeting was therefore not well attended.

After some considerable discussion, during which Cllr Grajewski pointed out that the normal public attendance for a council meeting was around 0 to 1 and it was therefore not unreasonable for an attendance of 10 to be deemed as "well" attended. However, in

this instance Cllr Grajewski had no objection to the word "well" being omitted.

Members were in agreement to the word "well" being deleted from the first line of item 358, on the basis that the Minutes should report on the events that take place at a meeting, and not provide an opinion.

It was AGREED that:

1)The minutes of the Parish Council meeting held on 4 March 2013 be signed by the Chairman as an accurate record of the meeting subject to the amendment detailed above.

Minutes of the Policy and Finance Committee held on 18 February 2013 were considered for accuracy and no members raised any matters concerning accuracy of the minutes.

It was AGREED that:

1)The minutes of the Policy and Finance Committee meeting held on 18 February 2013 be received

Minutes of the Planning, Highways and Licensing Committee held on 13 March 2013 were considered for accuracy and no members raised any matters concerning accuracy of the minutes.

It was AGREED that:

1)The minutes of the Planning, Highways and Licensing Committee held on 13 March 2013 be received

Minutes of the Strategic Planning Committee held on 26 March 2013 were considered for accuracy and no members raised any matters concerning accuracy of the minutes.

It was AGREED that:

1)The minutes of the Strategic Planning Committee held on 26 March 2013 be received

371. MATTERS ARISING

Cllr Gault enquired as to the progress that had been made by the Clerk with the queries that had been raised by the members of the public present at the last Parish Council meeting. The Clerk advised members of the progress that had been made with the individual queries and Cllr Hughes provided additional information having met with residents of North Millers Dale concerning the issues raised in that locality.

Cllr Gault wished to make the point that the speeding issues at North Millers Dale is an issue at peak times and this should be made clear to the police.

It was AGREED that:

1)The Clerk would ensure that any speed checks are carried out at North Millers Dale at peak time

The Clerk reported on his investigations at Trevoise Crescent and the issues that had been reported where commercial vehicle parking causes obstruction. Members were of the opinion that commercial vehicle parking was causing issues across the wider parish area and that this matter should be followed. The Chairman advised members that she will be meeting Sgt Mark O'Hanlon who has taken over from Sgt Welsh and that she will discuss this matter at that meeting.

The Clerk reported on the issues caused by commuter parking on Velmore Estate and advised members that it appeared that the Borough Council and First Wessex Housing Group did not wish to initiate a resident parking scheme. Cllr Grajewski was also concerned that commuters were taking up spaces at Falkland Road shopping area and requested that the parking issues be resolved. Cllr Bicknell advised members that earlier discussions on the Velmore Travel Plan suggested that a nearby shoppers' car park could be for overflow car parking.

It was AGREED that:

1) The Clerk would follow up parking issues arising from the Velmore Travel Plan with First Wessex Housing Group

It was also noted that the planning appeal at 98 Hursley Road had been declined by the Planning Inspectorate and the site was in the process of being cleared. Members noted that the developer had caused damage to the amenity space on South Millers Dale Road and it was considered that the site should be re-instated to its former condition.

It was AGREED that:

1)The Clerk would contact the Enforcement section of the Planning Department to ensure that notices are issued to re-instate the amenity space to its former condition

372. RECOMMENDATIONS FROM STRATEGIC PLANNING COMMITTEE

Members referred to the report on the progress made by the Strategic Planning Committee and noted that the Clerk would be preparing a budget and a scoping report for that committee that would provide further detail to take the Neighbourhood Plan further. Members requested that progress be made with the reports as soon as possible to ascertain the workloads and costs incurred in preparing a Neighbourhood Plan.

It was AGREED that:

1)The Clerk would make progress with the reports requested and submit them to the Strategic Planning Committee for initial consideration

373. RECOMMENDATIONS FROM PLANNING, HIGHWAYS AND LICENSING COMMITTEE

Members considered the recommendations made by the Committee and observations that additional traffic movements in the parish will result from the proposed developments at North Baddesley and Whitenap. In addition members were of the opinion rather than the Parish Council stating that they have no objection to these developments it should be stated that the Parish Council would make no comment on these proposed developments due to their concerns about additional traffic movements.

Members were of the opinion that as it is felt that the proposed developments will result in additional traffic flows in the parish then the Parish Council should insist that developer's contributions should be sought to allocate to projects that will assist in managing these additional traffic flows.

Members also felt that in the response to the proposed development at Stoneham it should be stated that Hampshire Highways were of the opinion that the whole development at Stoneham comprising 1,300 was not sustainable and note the recommendation that 300 additional homes only is sustainable. This conclusion was arrived at by taking account of the existing traffic movements in that locality.

It was AGREED that:

- 1)The proposed response contained in Appendix 5 b) bullet point two should refer to Hampshire Highways rather than the landowner as deciding that the whole Stoneham site can only sustain 300 homes
- 2)The proposed response contained in Appendix 5 c) should state that the Parish Council make no comment on the developments at North Baddesley and Whitenap
- 3)The proposed response contained in Appendix 5 c) should also contain a request that air quality testing should be undertaken in the Hiltingbury Road area in view of the additional traffic movements that will result from the proposed developments

374. RECOMMENDATIONS FROM COMMITTEES

Cllr Atkinson advised members that the HR Committee had met to review the working hours of the Parish Clerk in the light of the recommendations being made by the Asset Transfer Team. Members were reminded that the Clerk had worked an extra 4 hours a week for the previous four months to enable the tasks to be completed to ensure the CiLCA qualification was achieved. It was confirmed that the CiLCA portfolio was now being assessed by Hampshire Association of Local Councils prior to being submitted to the University of Gloucester for final assessment.

The HR Committee were recommending that the Clerk's hours be adjusted to 28 hours a week with effect from 1 April 2013 and that a part time position of in the region of three hours a week to assist with the book keeping and administration associated with managing lettings of facilities. Members were unsure if 28 hours was sufficient for the

tasks that the Clerk is currently undertaking however members were reassured that this would be reviewed during the course of the current year.

It was AGREED that:

- 1) The Parish Clerks' hours be set at 28 hours a week with effect from 1 April 2013
- 2) That a part time position be created for a Finance Assistant reporting to the Parish Clerk

375. MANAGING NON-NATIVE INVASIVE PLANTS

Members considered the report of the Parish Clerk concerning the threats to the Monks Brook area resulting from the invasion of Himalayan Balsam. Members were aware of the extent of this issue in the parish around the Monks Brook waterways particularly and were also aware of the successful clearance projects and the focus that Eastleigh Borough Council had placed on this issue.

Members noted that once plant clearance had taken place, careful disposal of the plants was required to avoid unnecessary spread of the plant. Cllr Hughes advised that if safe disposal of Himalayan Balsam in particular could not be guaranteed then it was advisable not to attempt to remove the plant at all.

It was AGREED that:

- 1) The Parish Council should put an article in the next issue of the newsletter concerning this issue however guidance should be sought from offers of Eastleigh Borough Council concerning the management of non-invasive species to ensure their unnecessary spread

376. FLOOD RISK MANAGMENT

Members considered the report of the Parish Clerk and the flood risks posed to residents in the parish living close to the Monks Brook waterways. Out of all the homes in the Borough that were at risk from excessive rainfall or tidal flooding, there were significantly more homes at risk in the parish.

It was also considered that a number of residents caused flooding issues by blocking the waterways with discarded garden waste, lack of maintenance to the waterways and inappropriate works undertaken to the waterways.

It was AGREED that:

- 1) The Parish Council should put an article in the next issue of the newsletter concerning this issue

377. FINANCE MATTERS

The Clerk tabled a list of cheques drawn on the Council's bank account for various

expenditure items since the last Council meeting.

It was AGREED that:

1)The following cheques be endorsed

The following cheques have been drawn since the last council meeting which members are asked to endorse:

Cheque No	Net	VAT	Gross
100250 S Mursell <i>January salary</i>			£1466.61
100251 HMRC <i>Tax & NI</i>			£666.02
100252 Hampshire County Council <i>NCCZ signs</i>	£47.50	£9.50	£57.00
100253 Soc of Local Council Clerks <i>Annual membership</i>			£162.00
100254 HALC <i>Clerk training</i>	£30.00	£6.00	£36.00
100255 Xeretek <i>Photocopier charge</i>	£28.43	£5.69	£34.78
100256 ISL office solutions <i>Stationery</i>	£35.10	£7.02	£42.12

Members are asked to authorise the following requests for payment:

It was AGREED that:

1)The following cheques be authorised

D Boyes <i>Stationery</i>			£62.90
Cash <i>Replenishment of petty cash</i>			£97.29
Xeretec <i>Photocopier charges</i>			£22.68

Tudor distribution <i>Newsletter delivery</i>	£527.40
BML Printers <i>Newsletter printing</i>	£1118.00
Southern Water <i>Allotment water charge</i>	£451.63
Action for Market Towns <i>Speaker fees</i>	£360.00
G Walker <i>Newsletter editorial cost</i>	£100.00
S Mursell <i>February Salary</i>	£1300.74
HMRC <i>Tax & NI</i>	£554.55
Eastleigh Fundays <i>Grant</i>	£300.00
E Mango <i>Website charges</i>	£606.00
Xeretec <i>Photocopier charges</i>	£33.71
S Mursell <i>Allotment keys</i>	£77.85
C Ford Methodist Church <i>Room hire</i>	£78.00
ISL office solutions <i>Stationery</i>	£29.32
British Gas <i>Allotment electricity</i>	£19.61
Fairtrade in Eastleigh <i>Subscription</i>	£15.00

<i>Funtasia County Councillor Grant</i>	<i>£1000.00</i>
<i>EBC Transfer to investment account</i>	<i>£10,000.00</i>
<i>Hampshire Playing Fields Assoc Subscription</i>	<i>£60.00</i>
<i>Hound Parish Council Training</i>	<i>£14.00</i>
<i>S Mursell March Salary</i>	<i>£1300.74</i>
<i>HMRC Tax & NI</i>	<i>£554.55</i>
<i>Greenbarnes Parish noticeboard</i>	<i>£902.22</i>

For members information there is a balance at bank of £12,933.29, once all the above cheques have been presented.

378. CORRESPONDENCE

The Clerk referred members to the item of correspondence concerning the traffic order at Hursley Road.

379. MEMBERS QUESTIONS

Cllr Hughes requested that members make themselves available to support the Funtasia by volunteering their services on the day.

Cllr Broadhurst wished to make members aware that dog fouling can be reported confidentially to the Dog Warden and this will be followed up.