

CHANDLER'S FORD PARISH COUNCIL – POLICY AND FINANCE COMMITTEE

15 JULY 2019

Fryern Pavilion, Fryern Recreation Ground

COUNCILLORS PRESENT: Chairman Cllr Holden-Brown; Councillors Atkinson, Bicknell, Bourne, Broadhurst, Dolbear, Johnson and Ricketts.

In Attendance: Duncan Murray (Parish Clerk).

Public Participation:

There were no members of the public present.

It was noted that the Clerk had shingles and therefore several items were deferred to expedite the meeting remaining brief.

1. APOLOGIES

Cllr Duguid and had sent his apologies, Cllr Child was not present.

2. DECLARATIONS OF INTEREST

A non-disclosable, non-pecuniary interest was declared by Cllr Atkinson over item 4(f) and Cllr Holden-Brown over item 4.c.(ii).

3. TO ACCEPT MINUTES OF THE POLICY AND FINANCE COMMITTEE'S MEETING OF 17 JUNE 2019 AS PREVIOUSLY AGREED AT FULL COUNCIL ON 24 JUNE 2019.

These were accepted.

4. MATTERS FOR RESOLUTION

- a. To receive an update on Sage vs Quick Books and input from Humphry Associates on streamlining our financial transactions and implications for MTD (Making Tax Digital)**
The Clerk reported on the streamlining of financial transactions through Sage with Humphrys doing a review of systems whilst they are providing the bookkeeping service. That the functionality of Sage with these improvements might mean there would be greater sense to keeping Sage with time-cost savings rather than looking to a new system with a cheaper licence fee.
- b. To review the Reserves Policy.**
This was deferred.
- c. To discuss and agree the grant applications received:**
 - i. Eastleigh Mela**
Following proposal, seconding and on a show of hands a grant of £250 was AGREED.
 - ii. HCA (Extravaganza)**
Following proposal, seconding and on a show of hands a grant of £1,000 was AGREED.
- d. To review the PCSO funding.**
This item was deferred.
- e. To receive a report on the Working Parties and their progress.**
This item was deferred.
- f. To discuss and agree the purchase of replacement chairs for Fryern Pavilion.**
This would normally have been an AMC issue but came to P&F as the quote had been received after the last AMC meeting and ideally should be completed in the summer break. Following proposal, seconding and on a show of hands this was AGREED at a cost of £3,187.50 (75 @ £42.50 each, with the nearest alternative quote @ £55 each ex VAT).
- g. To receive the 1st Quarter report for the Velmore Youth Café.**
This was received and Members made comment about the Youth Café service.

5. TO NOTE THE FINANCIAL REPORTS:

- i. to note the bank reconciliation of Barclays Current Account**
- ii. to note the first quarter financial reports,**
- iii. to agree the payments made from the SAGE payment summary, to authorise payments due, to sign cheques.**

It was noted that the reconciliation for the current account had zero difference.

The first quarter's financial reports were noted along with the major variances:

Income

Fryern Income down £1.4k due to invoicing for June only being able to be done 11 July £2,525 would otherwise have been added due to the Clerk's login having been set up as operator not manager (now rectified on Avalon Booking, but irrelevant moving forwards due to Sports Booker).

Interest spread over 12 months includes EBC Deposit.

Expenditure

Direct Costs up £12k due to the re-boarding of the H'bury Skate Park s106 refund due for £10k, also additional galvanised railings for the new car park and Pennine Way swing area £2.4k.

H'Bury Pavilion £500 pm for electricity the builders had everything on all the time

Fryern Pavilion NDR the rates for the year were entered £7.3k probably needs to be put into pre-payments.

Extension Acheson costs for delayed works up £36k from reworked estimate done in January, but below contract price. £16k due from s106 contributions due to playing surface improvements.

Maintenance Initial servicing contract no price known at time of budget setting.

Printing and Stationary up £1.2k copier for sports hall (would have been 2018-19)

Telephone/Computer new computer and VOIP phones for sports hall (would have been 2018-19).

Following proposal, seconding and on a show of hands the payments made and payments due were AGREED.

6. TO MATTERS TO BE TAKEN TO THE COMMITTEE'S NEXT AGENDA.

The deferred items

9. DATE AND TIME OF NEXT MEETING

The date was confirmed as Monday 21 October 2019 at Fryern Pavilion, Greenways.

That being all the business the meeting closed at 7.37p.m.

Chairman.....