

CHANDLER'S FORD PARISH COUNCIL
ASSET MANAGEMENT COMMITTEE

12 JANUARY 2015

Hiltingbury Pavilion, Chandler's Ford 7.00 pm

PRESENT: Councillor Hughes (Chairman); Councillors, Atkinson, Boyes, Broadhurst, Foulds, Grajewski and Leslie.

In attendance: Duncan Murray (Parish Clerk) and Phil Eades (Maintenance Contracts Officer)

Public Participation: There were no members of the public present.

1. APOLOGIES

None were received by the Clerk in advance, but Cllrs Aubry and Pragnell were not present.

2. DECLARATIONS OF INTEREST

No members of the committee stated a declaration of interest.

3. TO APPROVE THE MINUTES OF LAST MEETING OF 8 DECEMBER

It was proposed, seconded and agreed that the minutes be accepted, with one Member being reassured that the Play Safety Report would look at all safety issues in play areas.

4. MAINTENANCE CONTRACTS OFFICER'S REPORT

The officer reported briefly on the items on the agenda that:

- a) the dog/sign survey of the council's open spaces had been completed and the signs were about to be ordered; and
- b) that the tables and chairs had been removed from the Fryern Pavilion to Hiltingbury whilst the building works were being undertaken.

5. TO RECEIVE A REPORT ON THE FRYERN PAVILION EXTENSION

The Clerk commented that several small issues with internal fixtures had been agreed resulting in slightly reduced costs and a more appropriate kitchen, the fire safety report had been completed and that the block and beam floor had been installed in about a day in December with block and brickwork work progressing well. Members noted the contractor's written report. It was suggested that the report should also be posted on the council's website with updated photographs.

6. TO MAKE A RECOMMENDATION TO POLICY AND FINANCE TO ADOPT THE 2014/2015 PRIORITIES FROM THE WORKING GROUP'S MEETING ON THE PARISH ASPIRATIONS LIST WITHIN THE PROPOSED BUDGET FOR 2015/2016

The Clerk briefed members on the draft proposals and how he had extrapolated from the Priority 1 items on the Aspirations List created by the Working Party's meeting of 15 December. Members asked about staffing costs and where they were to which the Clerk replied they were in the Parish Council's costs that were to be taken to Policy and Finance on 19 January, but Groundsmen costs would be included directly in the Asset Management cost centre. He also commented on the need for the £50,000 Play Area fund investment and the £35,000 Contingency Fund.

Members discussed various issues including the need for an Action List for the aspirations to be acted upon with costs and budget headers needing revision for accurate SAGE reporting to the respective committees.

With regards to staffing costs for the Fryern Pavilion extension the Clerk said he was going to see Hound Parish Council to see how they manage their four village halls a couple of other parishes were also suggested by Members.

Members also discussed the expenditure of funds in the 2015-2016 financial year or whether the funds would be accumulated in the Asset Reserves in the coming year to prevent an undesirable spike in the Precept in 2016-2017.

It was AGREED to make a RECOMMENDATION to Policy and Finance that the asset management costs, £50,000 Play Area fund, £35,000 Asset Contingency and £125,000 for Asset Improvements be included in the 2015-2016 draft budget.

7. HILTINGBURY RECREATION GROUND TRANSFER UPDATE

Cllr Atkinson reported back that Hampshire County Council were finally moving forward on boundary issues and hopefully completion would be achieved shortly.

8. MATTERS TO BE TAKEN TO THE COMMITTEE'S NEXT AGENDA

Cllr Foulds asked for the Ridge Ridger to be put on the next agenda.

That being the conclusion of the business the meeting was closed at 8.00pm.

Chairman.....