

ANNUAL MEETING OF CHANDLER'S FORD PARISH COUNCIL

7.30 PM 8 MAY 2017 FRYERN PAVILION, GREENWAYS, CHANDLER'S FORD

COUNCILLORS PRESENT: Councillor Atkinson (Chairman), Councillors: Aubry, Bicknell, Boyes, Broadhurst, Cox, Duguid, Foulds, Grajewski, Hughes, Johnson, Jolly, Luffman, Pragnell Scott and Simmonds.

In Attendance: Duncan Murray (Parish Clerk) and Sukey Spurlock (Assistant Clerk)

Public Participation:

There were 2 members of the public present who gave an update on the petition for a safe crossing for Toynbee school in Bodycoats Road. They had collected over 1,700 signatures so far and gained press coverage. The response they had from HCC to date had been to suggest more bollards and tactile crossing. The petitioners said that horizontal deflection was needed and that this could be used on a bus route as demonstrated in Hedge End and other places. It was also mentioned that a warning sign had been removed. They stressed that child safety was the greatest importance.

As purdah had finished on county matters due to the election results having been declared the County Councillor was asked to reply. She said that everything could be taken forwards and that the sign was out for replacement with a contractor.

726 ELECTION OF CHAIRMAN

Cllr Duguid was nominated by Cllr Pragnell and seconded by Cllr Bull, Cllr Atkinson was nominated by Cllr Boyes and seconded by Cllr Jolly. On a show of hands Cllr Atkinson received the majority of votes and was elected Chairman.

727 DECLARATION OF ACCEPTANCE OF OFFICE

This was signed by the Chairman and witnessed by the Clerk.

728 ELECTION OF A VICE-CHAIRMAN

Cllr Atkinson nominated Cllr Broadhurst, which was seconded by Cllr Foulds, no other nominations were made and Cllr Broadhurst was duly elected Vice-Chairman.

729 APOLOGIES

These were received from Councillors Bicknell and Leslie.

730 DECLARATIONS OF INTEREST

There were none.

731 TO ELECT CHAIRMEN, VICE-CHAIRMEN AND MEMBERS OF COMMITTEES:

a) Asset Management Committee

Chair: Cllr. Michael Hughes Vice-Chair: Cllr. Alan Broadhurst
Members: Cllrs Aubry, Boyes, Foulds, Johnson, Luffman and Scott
It was AGREED that the Committee be elected as specified.

b) Policy and Finance Committee

Chair: Cllr. Judith Grajewski Vice-Chair: Cllr. Jacqueline Cox

Members: Cllrs Atkinson, Boyes, Broadhurst, Duguid, Johnson, Luffman and Pragnell.

It was AGREED that the Committee be elected as specified.

c) Planning, Highways and Licensing Committee

Chair: Cllr. James Foulds Vice-Chair: Cllr. Nick Jolly

Members: Cllrs Bicknell, Bull, Cox, Johnson, Leslie and Simmonds.

It was AGREED that the Committee be elected as specified.

d) Audit and Risk Management Committee

Chair: Cllr. Tony Scott Vice-Chair: Cllr. Margaret Atkinson

Members: Aubry, Grajewski and Hughes.

It was AGREED that the Committee be elected as specified.

e) Human Resources Committee

Chair: Cllr. James Duguid Vice-Chair Cllr David Boyes

Members: Cllrs Johnson and Simmonds

It was AGREED that the Committee be elected as specified.

732 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES AND WORKING PARTIES

a) Chandler's Ford Community Association - Cllr. Michael Hughes

b) Hiltingbury Community Association – Cllr. Jacquie Aubry

c) Velmore Community Association – Cllr. Margaret Atkinson

d) North Millers Dale Association – Cllr. David Boyes

e) QEII Jubilee Activity Centre – Cllr. Colin Bull

f) Itchen Valley & Chandler's Ford Rotary Club – Cllr. Judith Grajewski

It was AGREED that the representatives to outside bodies and working parties be appointed as specified.

733 TO APPROVE/ACCEPT MINUTES OF MEETINGS

a) to approve the minutes of meeting of the Parish Council held on 13 March 2017,

b) to approve the minutes of the Extraordinary meeting of the Parish Council held 10 April 2017,

c) to approve the minutes of the Asset Management Committee of 10 April 2017,

d) to approve the minutes of the HR Committee of 11 April 2017,

e) to approve the minutes of the Audit and Risk Management Committee of 13 April 2017,

f) to approve the minutes of the Policy and Finance Committee of 24 April 2017, to note resolutions, the financial reports, and to ratify the payments agreed by that committee.

Following the insertion of a comment at the end of the minutes stating “....” and a correction to the dates on the Policy and Finance minutes the minutes of the meetings, financial reports and payments made were AGREED.

734 MEMBER'S QUESTIONS

None were submitted for the agenda.

735 TO AGREE THE URGENT REPAIRS TO THE HILTINGBURY SKATE RAMP AT £4,587.24 AS PER THE ATTACHED QUOTE.

The Clerk briefed members that interim repairs had been undertaken which included re-riveting and bolting down the panels and that EBC had confirmed they were safe at present, but that the panels themselves needed replacing as soon as possible. Members commented on safety concerns, possibly putting the ramps out of use and signage.

On a show of hands it was AGREED to pursue the repairs as quickly as practicable and put up suitable signage advising that extra care should be taken in the interim.

736 TO AGREE THE RECOMMENDATION FROM THE AUDIT AND RISK MANAGEMENT AND THE ASSET MANAGEMENT COMMITTEES THAT:

- a. the updated items to the Standing Orders and Financial Regulations be adopted, and**
- b. the direct debit payments for utilities bills, telephone, postage franking and trade/fuel cards be agreed to continue and that BACS/internet banking be authorised for salaries and HMRC payments.**

Following proposal, seconding and on a show of hands it was AGREED to adopt the changes to regulations and to enable direct debit and BACS payments as proposed.

Date and place of next meeting (Annual Return) was confirmed as 7.00pm 19 June 2017 at Fryern Pavilion, Chandler's Ford.

That being all the business the meeting was closed at 8.18pm.

Chairman.....